



KLASA: 342-21/22-01/68 URBROJ: 530-04-1-22-1

Zagreb, 08. kolovoza 2022. godine

Oznaka:

CIRC-MMPI-001/2022

Naslov:

Obaveze kompanija, brodara i vlasnika za obavljanje samostalnog pregleda brodova prije ulaska u luke, vođenje evidencija o pregledima kao i ažurno dostavljanje podataka o pregledima brodova u stranim lukama (PSC)

Ministarstvu mora prometa i infrastrukture

Na snazi od:

10. kolovoza 2022. godine

Veza:

Pomorski zakonik

Primjena:

Ova uputa primjenjuje se na kompanije, brodare i vlasnike brodova hrvatske državne pripadnosti u međunarodnoj plovidbi, te na priznate organizacije

ovlaštene za statutarnu certifikaciju tih brodova

Uprava sigurnosti plovidbe provela je analizu rezultata inspekcijskih pregleda brodova hrvatske državne pripadnosti u lukama Pariškog i Tokyo memoranduma (PSC pregledi), kao i inspekcijskih pregleda provedenih od strane inspektora sigurnosti plovidbe Ministarstva (FS pregledi), pri čemu je utvrđeno kako se na određenim brodovima kontinuirano na PSC i FS pregledima ponavljaju isti nedostaci, odnosno pojavljuju i novi nedostaci a koji se, obzirom na karakter nedostataka, povezuju sa neučinkovitom primjenom sustava upravljanja sigurnošću (ISM).

Nedostaci sustava upravljanja sigurnošću (ISM) imaju posebnu težinu, obzirom da mogu dovesti do zaustavljanja broda na području memoranduma, te na području Pariškog memoranduma nose 5 kaznenih bodova, što za posljedicu ima naknadni pregled broda kao i svrstavanje brodova u višu prioritetnu listu te ruše status broda i kompanije, te dovode do mogućeg ugrožavanja statusa hrvatske zastave a samim time i statusa drugih brodova hrvatske zastave i kompanija koje njima upravljaju.

Osim navedenog, svaka zabrana na području Pariškog memoranduma u narednom trogodišnjem razdoblju dovesti će do gubitka statusa hrvatske zastave odnosno pada statusa sa bijele na sivu listu, a što bi imalo utjecaj i na prioritete pregleda svih brodova hrvatske zastave na području memoranduma.

Slijedom navedenog, u svrhu očuvanja statusa hrvatske zastave na bijeloj listi, kompanije koje upravljaju brodovima hrvatske državne pripadnosti dužne su:

- 1. prije uplovljavanja brodova u luke Pariškog i Tokyo memoranduma, kao i na područje pod odgovornošću Obalne straže SAD-a, osigurati provjeru ispravnosti brodova što, osim provjere cjelovitosti i valjanosti brodskih svjedodžbi i dokumentacije, uključuje i provjeru ispravnosti cjelokupne opreme, kao i spremnost posade za reagiranje u slučaju nužde. Pri obavljanju navedenih provjera potrebno je koristiti kontrolnu listu koja je dana u prilogu ove okružnice.
- 2. voditi evidenciju provjera iz točke 1., te nakon svake obavljene provjere, a prije dolaska u luku memoranduma, dostaviti ispunjenu, i od strane zapovjednika broda potpisanu, kontrolnu listu Upravi sigurnosti plovidbe.

- 3. Upravi sigurnosti plovidbe dostaviti obavijest o dolasku brodova hrvatske državne pripadnosti u luke na području Pariškog memoranduma, Tokyo memoranduma, području pod odgovornošću Obalne straže SAD-a, te na području Sredozemnog mora koje nije obuhvaćeno Pariškim memorandumom, i to najkasnije 7 dana prije uplovljavanja broda u luku.
- 4. kontrolne liste i obavijesti iz točke 2. i 3. potrebno je dostavljati putem elektronske pošte na adrese mladen.mandic@pomorstvo.hr i jvana.pezić@pomorstvo.hr.

Uprava sigurnosti plovidbe intenzivirati će FS preglede brodova hrvatske državne pripadnosti u međunarodnoj plovidbi posebno onih koji imaju PSC prioritet I i II, pri čemu će provoditi najmanje prošireni pregled kako je definiran Pravilnikom o inspekcijskom nadzoru sigurnosti plovidbe, uključujući i provjere evidencija o obavljenim pregledima definiranim u prethodnom stavku ove okružnice.

Priznate organizacije za statutarnu certifikaciju brodova hrvatske državne pripadnosti dužne su kod obavljanja osnovnih, godišnjih i međupregleda posebnu pažnju obratiti na poštivanje postupaka sustava upravljanja sigurnošću broda uključujući i provjeru kontrolnih listi iz stavka 4. ove okružnice. O svim utvrđenim nedostacima vezano uz navedeno priznate organizacije dužne su izvijestiti Upravu sigurnosti plovidbe putem elektronske pošte na adresu <u>zlatko.kosta@pomorstvo.hr</u>.

Za sve informacije vezano uz provedbu ove okružnice možete kontaktirati načelnika Sektora za inspekcijske poslove i tehničke standarde, <u>zlatko.kosta@pomorstvo.hr</u> ili voditelja Službe za inspekcijske poslove <u>mladen.mandic@pomorstvo.hr</u>.

RAVNATELJ UPRAVE

kap. Siniša Orlić

PRILOG:

Kontrolna lista.-

PRILOG: Kontrolna lista

NAME OF THE SHIP	IMO NO.	DATE AND PLACE/ANCHORAGE

SHIP DOCUMENTS:

• Crew Certificates - Are valid crew certificates kept onboard? (Crew certificates (STCW) and the Flag administration's endorsements; Medical certificates)

YES	NO	REMARK

• Ship Certificates - Are the original certificates onboard and properly endorsed?

YES	NO	REMARK

• **Manuals** - Are the appropriate manuals and booklets onboard and up-to-date, as applicable, such as training manuals, maintenance manuals, SOPEP, etc?

YES	NO	REMARK

• Contracts, Records, Certificates Issued by Service Suppliers - Are documents for navigation/GMDSS equipment, fire safety systems, and life saving appliances kept onboard?

YES NO	REMARK

• **Logbooks** - Are ship drills (abandon ship, fire, steering, enclosed space entry), weekly/monthly tests and proper maintenance all recorded in the applicable logbooks?

• Oil Record Book - Is all maintenance work done for piping and the oil filtering equipment properly recorded in the oil record book?

YES	NO	REMARK

• **Bunker Delivery Note** - Is sulphur concentration of fuel oil suitable in trading area? Are delivery notes kept onboard for 3 years after the fuel oil has been delivered?

YES	NO	REMARK

•	Fuel Oil Change-Over - Is fuel oil changed in accordance with the fuel oil change	over
	procedure? Is fuel oil change-over recorded properly during transit through an em	ission
	control area established for SOx and particulate matter control?	

YES	NO	REMARK

• Garbage Management - Is stowage/disposal properly recorded in the garbage record book?

YES	NO	REMARK

• **Ballast Water Management** - Are ballast exchange and the ballast water treatment system properly recorded in the ballast water record book?

YES	NO	REMARK

• Continuous Synopsis Record (CSR) - Is the CSR up-to-date and kept onboard?

YES	NO	REMARK

• Safe Manning Document - Is the minimum safe manning certificate provided onboard and the actual number of crew confirmed?

YES	NO	REMARK

• Seafarers' Employment Agreement (SEA) - Are SEAs for all seafarers valid? Are copies of SEAs signed by both the seafarer and the ship-owner or ship owner's representative provided to all seafarers? In case the SEA is not in English, is an English translation of the SEA attached? Where a collective bargaining agreement (CBA) forms all or part of the SEA, is the CBA on board the ship with relevant provisions in English?

YES	NO	REMARK

Work & Rest Hours - Are records of daily hours of work and rest available and properly
maintained, corresponding to the log book, endorsed by the Master or a person authorized by
the

Master? Are copies of records provided to all seafarers? Do work hours not exceed the prescribed maximum number of work hours? In case hours of rest are divided into two periods, is one of rest period at least six hours long?

YES	NO	REMARK

• Payment of Wages - Do all seafarers receive their wages in full accordance with their employment agreements at no greater than monthly intervals? Are all seafarers given a monthly account of the payments due and the amounts paid, including wages, any additional payments, and any rate of exchange used, if applicable?

YES	NO	REMARK

BRIDGE

BNWAS - Is the equipment working satisfactorily? Are security means protected so that
access to
the controls is restricted to the Master only?

YES	NO	REMARK	

• Charts - Are original charts and/or ECDIS up-to-date? Is the last edition of Notice to Mariners kept onboard?

YES	NO	REMARK

• EPIRB / AIS / VDR / Echo Sounder / Radar Transponder (SART) / VHF - Is the equipment in good working order? Are the batteries operational and in date?

YES	NO	REMARK

• Fire Detection - Is the fire alarm and fire detection system in good working order?

YES	NO	REMARK	

• GMDSS - Can the crew operate the MF/HF radio installation using both AC and DC power?

YES	NO	REMARK

• Lifejackets and Immersion Suits - Are lifejackets and immersion suits in good condition? Are all lifejackets equipped with properly working lights and whistles?

YES	NO	REMARK

• M.O.B.(Man Overboard) - Does M.O.B. have a mass of not less than 4kg? Are quick release arrangements for self-activating smoke signals and self-igniting lights attached to lifebuoys in good working condition? Are the buoyant smoke signals in date (not expired)?

YES	NO	REMARK

• Lights / Shapes / Sound-signals - Are the daylight signal lamp, emergency lights, and navigation lights in good working condition? Are the navigation lights (Mast lights, Side lights, Stern light, Anchor light and Not under command light) properly fitted at the required angular sectors, as shown in the drawing of navigation lights arrangement?

YES	NO	REMARK
Line-throw expiry dates		Distress flares - Is all equipment in satisfactory condition
YES	NO	REMARK
report		nt working properly and satisfactorily? Is the conformance or proper testing ASP kept onboard?
YES	NO	REMARK
Nautical Pu	blications - Are	the latest nautical publications onboard for ready reference
	blications - Are flights, list of rad	
	NO	
YES MODATION EEBD - Is the maintained? YES	NO NO NO NO NO NO NO NO NO	io signals, etc.)
YES MODATION EEBD - Is the maintained? YES	NO NO NO NO NO NO NO NO NO	REMARK ion of the EEBDs in good order and proper air pressure REMARK
YES MODATION EEBD - Is the maintained? YES Emergency I YES Fire Doors - when self-closes	NO NO Lighting - Are the NO Do the self-closing doors are recommended.	REMARK ion of the EEBDs in good order and proper air pressure REMARK ne emergency lights in good working condition? REMARK ng devices on fire doors work properly without hold-back in quired in accordance with SOLAS requirements?
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YES MODATION EEBD - Is the maintained? YES Emergency I YES Fire Doors - when self-cloon YES	NO NO Lighting - Are the NO Do the self-closing doors are recommon to the NO NO NO NO NO NO NO	REMARK ion of the EEBDs in good order and proper air pressure REMARK ne emergency lights in good working condition? REMARK ng devices on fire doors work properly without hold-back liquired in accordance with SOLAS requirements?

•	Fire Extinguishers	- Have	all fi	re extinguish	rs been	serviced	as	required	and	properly
	marked with the date	of servi	cing?							

YES	NO	REMARK

• **Fire Fighting Equipment** - Are all fireman's outfits in good condition and torches in proper working order? Have all cylinders for breathing apparatuses been properly serviced? Is an onboard means of recharging breathing apparatus or a suitable number of spare cylinders for cylinders used during drills provided properly onboard?

YES	NO	REMARK

• Fire Protection Materials and Cable Penetrations - Is the insulation on "A" class bulkheads and decks in good condition? Are cable penetrations in "A" or "B" class divisions in good condition?

YES	NO	REMARK	

• **Lifejackets and Immersion Suits** - Are lifejackets and immersion suits in good condition? Are all lifejackets equipped with properly working lights and whistles?

YES	NO	REMARK	

• Sanitary Facilities - (Toilets) - Are flushing of toilets and floor drainages in good order? Are toilets and floors kept clean and in good condition without broken parts or tiles? (Shower Rooms, Washbasins, Laundry Room) - Are spaces/rooms kept clean, and are facilities (washing machines, clothes dryers, etc.) in good order? Is hot water available for use?

YES	NO	REMARK	

• **Ventilation and Heating** - Are air-conditioning systems and ventilation systems in good order?

YES	NO	REMARK

 Mess rooms, Recreation Room and Crew Cabins - Are mess rooms, recreation room and crew cabins kept clean without rubbish? Are furnishings and recreational facilities in good condition?

YES	NO	REMARK

• Galley - Is the galley kept clean and clear of any rubbish? Are floor tiles kept clean and not broken? Are range hoods and ventilation openings with wire nets kept clean of oil or other residue?

YES	NO	REMARK

- Food and Catering Are adequate quantities and suitable quality of food and water supplied on board? Are cold room temperature and cleanness in good order? Are inspections of the following items conducted at appropriate intervals and recorded?
 - Supplies of food and drinking water,
 - All spaces and equipment used for the storage and handling of food and drinking water,
 - Galley and other equipment for the preparation and the service of meals.

YES	NO	REMARK

OUTSIDE OF ACCOMMODATIONS

• Emergency Lighting - Are all emergency lights in good working condition?

YES	NO	REMARK

• **Fire Dampers** - Are all fire dampers in good working condition and periodically examined internally? Are all damper flaps structurally sound?

YES	NO	REMARK

• **Fire Fighting Equipment** - Are all hose boxes, fire hoses, and nozzles in good condition? Do all hydrants operate normally?

YES	NO	REMARK	

• **Funnel** - Is the funnel in good condition without any sings of corrosion? Is the funnel damper operating properly, and are "Open-Shut" settings clearly marked?

YES	NO	REMAR

• **Ventilators** - Are external ventilation trunks in good condition without any signs of wastage? Are all "Open-Shut" settings clearly marked?

YES	NO	REMARK

SURVIVAL CRAFT & LAUNCHING ARRANGEMENTS

• Emergency Lighting - Are all emergency embarkation lights in good working condition?

YES	NO	REMARK	

•	Embarkation Arrangements for Survival Craft - Are all embarkation ladders and shackles
	are in good condition?

YES	NO	REMARK	

 Lifeboats - Is the lifeboat structure (hull, seats/thwarts, seat belts, flooring, release hook, release gear, retro-reflective tapes) properly maintained with no wastage, corrosion, or damage?

YES	NO	REMARK

• Lifeboat and Liferaft Davits - Are all davits not corroded and in good working condition? Are all sheaves and loose gear not worn and in good condition? Have all wires been serviced and changed out, as necessary? Are launching instructions clearly posted?

YES	NO	REMARK	

• **Lifeboat Engine** - Do all lifeboat engines operate normally (do the engines start within 2 minutes at ambient temperature of -15 degrees) with No.1 & 2 batteries separately?

YES	NO	REMARK	

• Lifeboat Inventory - Is the lifeboat inventory prepared as required and all items not expired?

YES	NO	REMARK	

• On-load Release Gear - Do all on-load release gear operate normally and properly reset? (The instruction manual is to be strictly observed when checking the operation of the release gear.)

YES	NO	REMARK	

• **Liferafts** - Have all liferafts been serviced by an approved servicing company with proper servicing certificates? Are liferafts properly secured and launching arrangements in good condition with no obstructions to float-free operation?

YES	NO	REMARK

STEERING GEAR ROOM (INCL. EMERGENCY FIRE PUMP)

• Emergency Fire Pump - Is the emergency fire pump in proper working condition (gauges operational, priming pump functioning, adequate deliver pressure maintained)? Does the isolating valve operate normally?

in good working condition? REMARK steering gear been tested and confirmed
REMARK steering gear been tested and confirmed
steering gear been tested and confirme
rrangements - Are accommodation la condition and Air Pipes and Ventilators
with no corrosion, cracks, or holes? Are "Open-Shut" settings of
REMARK
7

REMARK

REMARK

REMARK

REMARK

Fire Dampers - Are all fire dampers in good working condition and periodically examined

Fire Main - Has it been confirmed that there is no leakage present or detectable from the fire

YES

YES

YES

YES

NO

NO

NO

NO

internally? Are all damper flaps structurally sound?

main without patches while in the running condition?

Decks - Are all decks not corroded, holed, cracked, or buckled?

Fire Extin	in the date of se	
YES	NO	REMARK
	ng Equipment soperating norm	- Are all hose boxes, fire hoses, and nozzles in good condition? nally?
YES	NO	REMARK
ПСОЛИВ	ICC AND DIT	NVA DAZG
	NGS AND BUL	
		warks - Has it been confirmed that all hatch coamings and bulwancked, or buckled?
YES	NO	REMARK
	140	NEIVIANN
		marking of lifebuoys in good condition? Is grabline non-kink ty thrown immediately?
Is the lifebu	oys ready to be	thrown immediately?
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WEATHERTIGHT DOORS

• Are all weathertight doors in good condition and secured correctly?

YES	NO	REMARK

•	Winches, Capstans and Anchoring Devices - Are all winches, capstans, and anchoring devices
	in good condition?

YES NO	REMARK

ENGINE ROOM

• Auxiliary Engines - Are all auxiliary engines in good working order?

YES	NO	REMARK

• Cleanliness of Engine Room - Are all tank tops and bilges clean? Are tools and equipment stored properly? Are emergency exits clear without any obstructions? Has it been confirmed that no oil leaks, deposits, or slicks are present anywhere?

YES	NO	REMARK

• **EEBD** - Is the stowage condition of EEBDs in good order? Is proper air pressure maintained for each EEBD?

YES	NO	REMARK

• **Emergency Lighting** - Are all emergency lights in the engine room, engine control room, and escape trunk in good working condition? Are all light guards not damaged?

YES	NO	REMARK

• **Emergency Shut-off Valves** - Do the emergency shut-off valves on FO tanks operate properly?

YES	NO	REMARK

• **Fire Doors** - Do the self-closing devices of fire doors work properly without hold-back hooks when self-closing doors are required in accordance with SOLAS requirements?

YES	NO	REMARK

• Fire Extinguishers - Have all fire extinguishers been serviced as required and properly marked with the date of servicing?

YES	NO	REMARK

• Fire Fighting Equipment - Are all fireman's outfits in good condition and torches in good working order? Have all cylinders for breathing apparatus been properly serviced? Are

onboard means of recharging breathing appa	aratus provided properly or a suitable number of
spare cylinders available for use during drills?	?

YES	NO	REMARK

• Fire Protection Materials and Cable Penetrations - Is the insulation on "A" class bulkheads and decks in good condition? Are cable penetrations in "A" or "B" class divisions in good condition?

YES	NO	REMARK	

• **Fire / Ballast Pumps** - Are all fire / ballast pumps in good working order with adequate pressure?

YES	NO	REMARK

• Jacketed Piping System for High Pressure Fuel Lines - Are high pressure fuel lines jacketed and spray shields in place, as required? Are leakage alarms in proper working order?

YES	NO	REMARK	

• Lifejackets and Immersion Suits - Are lifejackets and immersion suits in good condition? Are all lifejackets equipped with properly working lights and whistles?

YES	NO	REMARK

• Oil Filtering Equipment (Oily Water Separator) - Does the oil filtering equipment work properly? Are the casings of the oil filtering equipment and discharge line not corroded or wasted? Is the interior of the discharge lines clean, i.e. not oily or dirty? Has it been confirmed that no by-pass line has been fitted anywhere?

YES	NO	REMARK

• Piping - Has it been confirmed that all piping does not leak and is without any soft patches?

YES	NO	REMARK

• Main Propulsion Engine - Do all components of the main propulsion engine function correctly and properly?

YES	NO	REMARK	

• **Sewage Treatment Plant** - Is the sewage treatment plant in good working order without any leakage? Is an approved discharge rate table kept onboard in the case where untreated sewage that

has been stored in holding	tanks is discl	harged? Is the	3-way valve	open	inside? I	s quantity	of
chlorinator sufficient?				•		1 3	

YES	NO	REMARK	REMARK	

• 15 PPM Alarm Arrangement - Does the 15 ppm alarm function properly, including automatic stopping devices, alarm, and gauges? Is an up-to-date effective calibration certificate kept onboard? (Applies to MEPC.107(49) equipment)

YES	NO	REMARK

OTHER SPACES

• **Batteries** - Are the specific gravity of the acid, liquid level and terminal voltage of batteries sufficient?

YES	NO	REMARK

• Emergency Lighting - Are all emergency lights in good working condition?

YES	NO	REMARK	

• **Emergency Generator** - Is the emergency generator able to be easily operated, connected to switchboard, and can it be started with primary and secondary means separately?

YES	NO	REMARK

• Fixed Fire Extinguishing Installation - Are bottles correctly serviced and dated? Are release mechanisms in good condition and in place? Is the fire protection system (fixed system or portable extinguisher) in the paint store in good working condition? Are regular inspections/tests carried out and records thereof maintained properly?

YES	NO	REMARK

• Ballast Water Treatment Plant - Are ballast water treated in accordance with the ballast water management plan? Is ballast water treatment plant in good working order? Is quantity of chemical substances sufficient?

YES	NO	REMARK

• Garbage - Is garbage stowed/disposed in accordance with the garbage management plan?

YES	NO	REMARK